

TRACTOR DRIVER (Parks Section)

Pay Band 3, Spinal Column Points 10 + LWA – 14 (£25,108 - £26,537)

We are looking for an experienced tractor driver to join the Parks team, to assist with maintenance of grounds and supporting the maintenance gangs in Parks, Housing Estates, Cemeteries and Highways. You must hold a clean valid driving licence and have previous relevant tractor operative experience. If you have detailed knowledge of the care and maintenance of tractors, then we would welcome an application from you.

An application form and full role details (job description) can be downloaded at www.douglas.im or by contacting the HR Section on 696455.

Closing date for the receipt of completed applications is

- **Friday, 1st November 2024 (5.00 pm)**

Miss K J Rice, Chief Executive, City Hall, Ridgeway Street, Douglas, Isle of Man, IM99 1AD

Douglas City Council is committed to recruiting a diverse and highly talented workforce representative of our City and are committed to ensuring the recruitment and selection process is inclusive and accessible to all. We encourage applications from people of all backgrounds and aim to have a workforce that represents the City we serve.

PUBLIC SERVICE COMMISSION MANUAL & CRAFT WORKER MEMORANDUM OF AGREEMENT 2015

JOB OUTLINE

DEPARTMENT	Environment & Regeneration
SUB-SECTION	Parks Section
DESIGNATION	Tractor Driver
REPORTS TO	Chargehand Gardener
DURATION OF POST	Permanent Post
GRADE	Pay Band 3, SCP 10 + LWA – 14 (£25,108 - £26,537)
HOURS OF DUTY	Normal hours of work – 37 hours per week Monday – Thursday 8.00 am 4.00pm Friday 8.00 am 3.30pm (½ hour lunch daily) No overtime payments paid until 37 hours have been worked

JOB PURPOSE

To drive and be responsible for allocated vehicles. To assist with the maintenance of grounds and support the Park's Section maintenance gangs in parks, housing estates, cemeteries and highway areas.

SUMMARY OF MAIN DUTIES

1. To drive and be responsible for allocated vehicles. To be responsible for the daily and routine vehicle checks, required routine maintenance and cleaning and the completion of associated paperwork.
2. Use of, and routine daily maintenance of various horticultural and agricultural equipment including:
 - Trailed equipment
 - Rear mounted equipment
 - Front mounted loader equipment
 - Herbicide Spraying equipment
 - Hydraulic powered equipment
3. To transport supplies and equipment. To assist in the loading and unloading of the vehicles using where necessary mechanical aids.
4. When not driving to undertake duties as appropriate to the type of work undertaken by the Gangs being serviced.
5. Interdepartmental work as required/necessary.

6. To be responsible for ensuring health, safety and environmental risks are adequately assessed and controlled in respect of self and any visitors to the site.
7. Such other duties of a similar level of responsibility as may be required from time to time by the Chargehand Gardener, Assistant Heads of Parks or the Head of Parks.

<u>SKILLS REQUIRED</u>	<u>Essential</u>	<u>Desirable</u>
A full clean valid driving licence	X	
Previous relevant experience working with tractors	X	
Detailed knowledge of the care and maintenance of tractors and associated equipment	X	
An NTPC, CITB or similar proficiency certificates in tractor, agricultural or other related plant		X
An NPTC Certificate in pesticide application		X
Experience in public sector parks and gardens		X

How many employees does the job occupant supervise? - None

What resources is the job occupant responsible for (i.e., building plant, equipment, machinery, appliance, tools and materials)? - All tools, equipment and materials belonging to the Parks Section/All vehicles belonging to or on hire to the Borough of Douglas.

Does the job occupant have contact with members of the public, and if so, for what purpose? - on a daily basis as part of the role.

Does the job occupant work alongside the person he/she reports to? - Yes.