



**Douglas Borough Council** 

# Freedom of Information Act 2015

# Complaint to the Douglas Borough Council

If you are dissatisfied with the response to your request for information under the Freedom of Information Act 2015, or the way your request was handled, you have the right to request Douglas Borough Council to undertake an internal review.

# SECTION 1: YOUR DETAILS

FOI request reference number:
Title Mr Mrs Miss Ms Other (please state)
Forename
Surname
Company/Organisation name:
Address:
Post Code
Contact telephone number:
Email address:
Preferred method of communication: Letter Email

## SECTION 2: YOUR COMPLAINT

Please provide as much information as possible to enable us to respond to your complaint.

### You may wish to attach documentation that supports your complaint.

Please send to: Freedom of Information Officer Douglas Borough Council Douglas Town Hall Ridgeway Street Douglas Isle of Man IM99 1AD

#### **Data Protection**

The personal information that you provide will be processed by Douglas Borough Council for the purpose of dealing with your complaint.

After a complaint is answered, we may publish anonymised responses on an online disclosure log. Information published on the disclosure log may be treated as exempt under s20 of the Freedom of Information Act 2015, information accessible to applicant by other means.