

DOUGLAS BOROUGH COUNCIL – CHESTER STRET CAR PARK

APPLICATION FOR PARKING PERMIT

I _____ (Please print name in full)

of _____

_____ (Please print address in full)

Hereby make an application for (state number) parking permit(s) at Chester Street Car Park, and confirm I have read and accepted the terms and conditions of use made by the Council.

Signature: _____ Date: _____

Space number (s)	
Number of duplicate permits required at £5.00 per duplicate	

Contact Name (If different from above):	
Contact Number:	
Email Address:	

The registered number of the vehicle(s) under my control and which may be expected to be used in the reserved space(s) is/are: (Continue on separate sheet if necessary)

Permit Holder	Registration Number (s)

Please **DO NOT SEND A PAYMENT** with this application form, an invoice in the sum of £1,356.38 + VAT per space will follow.

Enquiries should be addressed to Douglas Borough Council, Town Hall, Ridgeway Street, Douglas. Telephone 01624 696300.

Terms and Conditions of use for Permit Holders

1. The Parking Permit must only be used in respect of a vehicle, or vehicles, driven by, or under the control of the holder, or a person authorised by the holder.
2. The parking permit(s) should be clearly displayed on the windscreen / dashboard of the vehicle so that it is clearly visible to the car park attendant. Failure to do so may result in the issue of a £100 excess charge.
3. The holder is responsible for the safe-keeping of the Parking Permit(s) and must notify the Council immediately of any loss of the permit(s).
4. The Parking permit is valid for use only in the specified space
5. Duplicate permits can be issued where more than one vehicle uses the space. A charge of £5 will be made for each duplicate permit. No extra permits will be issued without a request in writing by the authorised holder of the permit.
6. The parking permit holder undertakes to observe the provisions of the Douglas Borough Council Off-Street Parking Places Order 2015 made by the Council and the Schedule thereto. A copy of the Order and Schedule can be viewed online at
7. The Council will not, in any circumstances, be responsible for any loss or damage to vehicles or contents however caused.
8. **The parking permit holder must ensure that the vehicle(s) is/are parked on the appropriate reserved space(s) only.** If unable to do so due to an unauthorised vehicle please park in any Pay and Display space with your permit on show and contact the Council on 696300. **Do not take any other numbered permit space.** The Council cannot guarantee the availability of the reserved space(s), although it will use its best endeavours to do so.
9. Permit holders must observe the traffic flow signs and must **not** go against the flow of traffic at any time.
10. In the event of any abuse of these conditions, the Council reserves the right to revoke the holder's parking permit(s) without refunding any unexpired rental at any time, and to decline to grant any further parking permits to the person concerned.
11. Parking Permits are not transferable and if no longer required should be returned to Douglas Borough Council.
12. Parking permits apply from 1st April to 31st March. Cancellation part way through the year is not permissible except with written consent of Douglas Borough Council.