



## **Borough of Douglas**

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**MR COUNCILLOR DAVID JOHN ASHFORD, J.P.  
MAYOR**

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Town Hall,  
Douglas,  
4<sup>th</sup> January, 2013

Dear Sir or Madam,

You are hereby summoned to attend a MEETING OF THE COUNCIL to be held on WEDNESDAY, the 9th day of JANUARY, 2013, at 2.30 o'clock in the afternoon, in the COUNCIL CHAMBER within the TOWN HALL, DOUGLAS for the transaction of the hereinafter mentioned business.

I am,  
Yours faithfully

Town Clerk & Chief Executive

# Order of Agenda

I - Election of a person to preside (if the Mayor is absent).

II - Any statutory business.

III - Approval as a correct record of the minutes of the last regular and any intermediate Meetings of the Council.

IV - Questions of which Notice has been given by Members of the Council, pursuant to Standing Order No. 39.

V - Consideration of the minutes of proceedings of the Council in Committee.

VI - Consideration of the minutes of proceedings of Committees of the Council in the following order:

- (i) The Executive Committee;
- (ii) The Pensions Committee;
- (iii) The Standards Committee;
- (iv) The Eastern Civic Amenity Site Joint Committee;
- (v) Any other Joint Committee;

VII - Consideration of the report of each Lead Member in the following order:

- (i) Housing and Property;
- (ii) Regeneration and Community;
- (iii) Environmental Services;

VIII - Consideration of such communications or petitions and memorials as the Mayor or Chief Executive may desire to lay before Council.

IX - Notices of Motion submitted by Members of the Council in order of their receipt by the Chief Executive.

X - Any Miscellaneous Business of which Notice has been given pursuant to Standing Orders.

The above Order of Agenda is in accordance with Standing Order No. 16(1); under Standing Order No. 16(2) it may be varied by the Council to give precedence to any business of a special urgency, but such variation shall not displace business under I and II.

# AGENDA

III – Chief Executive to read minutes of the Council Meeting held on Wednesday, 12<sup>th</sup> December, 2012.

VI(i) - The proceedings of the EXECUTIVE COMMITTEE as follows:

## EXECUTIVE COMMITTEE

EXECUTIVE COMMITTEE –Thursday, 3<sup>rd</sup> January, 2013.

*Minutes to be circulated separately.*

VI(iv) - The proceedings of the EASTERN DISTRICT CIVIC AMENITY SITE JOINT COMMITTEE as follows:

# EASTERN DISTRICT CIVIC AMENITY SITE JOINT COMMITTEE

EASTERN DISTRICT CIVIC AMENITY SITE JOINT COMMITTEE – Minutes of Meeting held on Monday, 3<sup>rd</sup> December, 2012.

Present: For Douglas Borough Council - Mr Councillor W.M. Malarkey (Member), Mr A.J. Donnelly (Assistant Borough Engineer). For Onchan District Commissioners - Mrs J. Kelly (Member), Mr P.M. Hulme (Chief Executive/Clerk). For Laxey Village Commissioners - Mr A. Moore (Member). For Braddan Parish Commissioners - Mr C. Slinn (Member), Mr J.C. Whiteway (Clerk). For Lonan Parish Commissioners - Mr N. Dobson (Member). For Santon Parish Commissioners - Mr N. Kelly (Member).

Apologies: Douglas Borough Council Borough Engineer and Surveyor - Mr I.J.C. Clague. Department of Infrastructure Representative - Mr J Wrigley.

In Attendance: Secretary - Mr P.E. Cowin. Department of Infrastructure Representative – Mr J. Quayle.

## REPORT

### **PART A –**

#### ***Matters within the Scope of the Committee's Delegated Authority***

##### **A1. Minutes – 8<sup>th</sup> October, 2012**

The minutes of meeting held on Monday, 8<sup>th</sup> October, 2012, were approved for signature as a correct record.

##### **A2. Operational Issues – Textile Recycling**

Mr Macken joined the meeting at 3.05pm. He confirmed that an advertisement had been placed in the press seeking tenders for textile recycling and that he would inform those parties who had previously expressed interest.

##### **A3. Operational Issues – Fridge/Freezer Charges**

The Chairman referred to a letter from Age Concern seeking relief from the fridge/freezer disposal charge on behalf of a client, and sought the Committee's views on the acceptance of goods from charities and from other organisations such as the Coastguard who occasionally collect fly-tipped goods.

Concern was expressed that accepting goods from charitable organisations might lead to them being used as a free disposal route at the expense of the authorities. Mr Quayle observed that neither the northern nor southern sites provided exemption from charges for charities, and favoured a consistent approach. He further added that the Department of Infrastructure would accept the costs of items collected by the Coastguard.

**It was agreed: with regret, that the charge continue to apply to charitable organisations.**

##### **A4. Operational Issues – Re-Use Shed**

In response to a question from Members, Mr Macken confirmed that because its location made it difficult to control there were some issues centred on certain individuals loitering there and removing quantities of items. There was a perception that they were removing items to sell for profit.

A specific complaint had been received from a user who had placed goods in the re-use shed only to see them immediately removed. He felt that because these individuals were removing so much material, there was little left for people who might have genuine need for them.

Members were fully in support of re-use of items but had some reservations about the removal of material for sale. While that was to be discouraged, it was felt essential to give staff on the Site some guidelines and rules that could be effectively applied without provoking confrontation.

Consideration was given to methods of control, including a daily permit system allowing individuals to spend a fixed amount of time in the area but that was dismissed as too cumbersome. The Committee recognised that the principal issue was of individuals parking in the area and remaining there for lengthy periods and that the most effective solution would be to introduce a maximum time limit for parking of fifteen minutes in any one day.

**It was agreed: to restrict parking of any vehicle at the re-use shed to fifteen minutes, with no return being permitted in the same day.**

**A5. Vehicle Plate Recognition System**

Mr Quayle advised that costs for connection to the Vehicle Plate Recognition system were still being calculated and that it was the Department's intention to link in all four Sites. He stated that there were no data protection issues as no personal data was held, the system simply indicating the number of times a vehicle had visited the Site.

**It was agreed: that the Committee remains committed to the implementation of the vehicle plate recognition system at the Site, and authorise expenditure up to £1,000 for the purpose.**

**A6. Scrap Metal**

Mr Macken advised that no progress had yet been made on alternative disposal routes for scrap metals.

**Noted.**

**A7. Composting**

Mr Donnelly stated that he had met with a developer looking to create a waste park in the area of the Energy from Waste Plant and that there was a willingness to incorporate a facility for composting green waste. There was a potential saving in haulage costs to Ballanavin.

**It was agreed: that discussions continue and that the Committee be kept informed of progress.**

**A8. Fridges and Freezers Disposal**

Mr Quayle stated that the Department of Infrastructure had invited tenders for the removal of fridges and freezers from all four Sites, and that he was optimistic of achieving a good value contract from 1<sup>st</sup> April 2013.

**Noted.**

**A9. Operational Statistics**

Mr Macken stated that the latest tonnage figures had not been received from SITA due to a technological failure, but he undertook to circulate the most recent statistics in relation to operation of the Site.

**Noted.**

**A10. Bank Holiday Opening**

Mr Donnelly raised the issue of opening hours and times, which it had been understood should be consistent across all four Sites. Mr Quayle stated that that was certainly the Department of Infrastructure's wish, but that different criteria were applied to each Site by the respective operating authorities. He also explained that some Sites were built to more modern standards, while the Southern Site in particular had limitations in terms of layout and lighting.

The Eastern Site had operated since its inception on the principle that the facility should be available to users when most needed, including weekends, Bank Holidays and early summer evenings as well as the normal working week.

The concern was expressed that on occasions when other Sites were closed, users that would normally use their local Site would instead use the Eastern Site, increasing the tonnages and resulting in increased costs.

Mrs Kelly suggested that there should be a joint forum of the operating authorities to resolve any differences in operating policies. Mr Quayle added that the legislation relating to waste disposal did not provide for the Department to impose requirements on the respective authorities.

**It was agreed: that the Department of Infrastructure be asked to review how consistency could be achieved across all four Sites, with the suggestion that there should be a joint forum at which the operating authorities could discuss common issues.**

**A11. Totting Licence Enquiry**

The Secretary had received an enquiry from an individual seeking a totting licence to operate at the Site. Mr Donnelly explained the definition of totting as the extraction from the waste stream of reusable or saleable goods.

The view was taken that although the Committee was supportive of the principle of recycling, it was satisfied with the recycling and reuse elements of the current operation and opposed the introduction of another party to try to extract more from the waste stream. It was felt that any additional operations on Site would affect efficiency and that if such a licence were granted it might set a precedent for others.

**It was agreed: that no totting licences be issued for operation on the Site.**

A12. **Budget 2013/14**

Copies had been circulated of the draft budget for operation of the Site for the year commencing 1<sup>st</sup> April 2013.

The Secretary explained that the lines for Property & Fixed Plant and Transport & Plant had been adjusted to more accurately apportion oil costs, with little overall effect. Customer and Client Receipts had been increased to reflect anticipated income from fridge and freezer disposal.

The major concern was over tipping charges, where an increase had been provided for but there was no indication from the Department of Infrastructure of exactly what charge per tonne was to be levied. Members recognised that the Government was trying to save money and that there was a likelihood of a substantial increase over the current year.

Mr Quayle confirmed that the Department had not yet released the figure as it was subject to approval by the Council of Ministers; all he could undertake was to advise as soon as it had been approved. He also referred to the Department's intention to review the charging of a rental for the Site which was currently a nominal amount. He suggested the Department may consider charging the full rental, in the region of £70,000 per annum.

Members were conscious that each of the authorities was required to set its budget by the end of January and that accurate figures were needed for approval by this Committee and the parent authorities; they were dismayed that at this late stage the Department had not made a decision on the tipping charges and was introducing a new element of uncertainty in the possible charging of the full rental.

**It was agreed: that the Minister for the Department of Infrastructure be advised in writing of the Committee's concern and disappointment, and asked to provide the information required to enable a decision to be made at a special meeting to be convened for the purpose on Monday 17<sup>th</sup> December.**

A13. **Trailers**

Mr Moore raised the issue of trailers being used to bring materials into the Site, having observed that at peak times large trailers could obstruct access to the skips, particularly where several are in the Site at the same time. He suggested that large trailers should not be permitted on the Site at peak times.

**It was agreed: that the matter be referred to the Council as operator of the site, to review whether controls on large trailers are necessary, and if so, to make an appropriate recommendation.**

The meeting ended at 4.10pm.

# EASTERN DISTRICT CIVIC AMENITY SITE JOINT COMMITTEE

EASTERN DISTRICT CIVIC AMENITY SITE JOINT COMMITTEE – Minutes of Meeting held on Monday, 17<sup>th</sup> December, 2012.

Members Present: For Douglas Borough Council - Mr Councillor W.M. Malarkey (Member), Mr I.J.G. Clague (Borough Engineer & Surveyor). For Onchan District Commissioners - Mrs J. Kelly (Member), Mr P.M. Hulme (Chief Executive/Clerk). For Braddan Parish Commissioners - Mr C. Slinn (Member), Mr J.C. Whiteway (Clerk). For Lonan Parish Commissioners - Mr N. Dobson (Member). For Santon Parish Commissioners - Mr N. Kelly (Member).

Apologies: Department of Infrastructure Representatives - Mr J. Wrigley, Mr J. Quayle.

In Attendance: Secretary - Mr P.E. Cowin.

## REPORT

### *PART A –*

#### *Matters within the Scope of the Committee's Delegated Authority*

##### **A1. Budget 2013/14**

The Committee had before it only one item of business: the budget for operation of the Eastern Civic Amenity Site for the year commencing 1<sup>st</sup> April 2013.

Following deferral of the matter at the last scheduled meeting due to the lack of information on the revised disposal charges at the Energy from Waste Plant, the Secretary advised that no further information had been forthcoming. An announcement was expected imminently.

Also at the last meeting the question of rental charges for the Site had been raised; the Secretary read an e-mail from Mr J. Quayle of the Department of Infrastructure advising that the Department did not intend to impose the charge in 2013/14. The Secretary was asked to circulate copies to all the authorities concerned.

Members were deeply critical of the Department of Infrastructure's failure to advise local authorities earlier of the expected waste disposal costs as it was a statutory obligation for the authorities to fix their rates by the end of January and the cost of waste disposal, through the Civic Amenity Site and through normal refuse collections, would have a major bearing.

Copies had been circulated of a schedule of estimated costs of operation of the Site, in which the figure of £55 per tonne had been used as the base for the calculation. There was lengthy discussion on whether that figure was appropriate and the consensus was reached that, in the absence of any further information, it was reasonable to use it. In so doing, it was noted that a further special meeting could be convened if the charge eventually announced varied from that expectation.

The Committee then reviewed the other elements of the estimated costs and made no changes.

**It was agreed, unanimously: that the estimates of costs for operation of the Site for the 2013/14 year, including provision of £55.00 per tonne for waste disposal costs via the Energy from Waste Plant, be approved.**

##### **A2. Re-Use Area**

Following discussion at the last meeting of the operation of the re-use facility, Mr Whiteway put forward the suggestion that it should be let to a charity to manage, which would address the problem of people loitering in the area and could also generate income both the charity and the authorities.

**It was agreed: that the suggestion be added to the agenda for the next scheduled meeting of the Committee.**

##### **A3. Next Meeting**

**It was agreed: that the next meeting of the Committee take place at 3.30pm on Monday 11<sup>th</sup> February, 2013, at the Strathallan Suite.**

Mr Clague submitted his apologies for that date but advised that he would nominate a representative.

The meeting ended at 4.10pm.

VII(i) – The Proceedings of the HOUSING AND PROPERTY ADVISORY COMMITTEE as follows:

# HOUSING AND PROPERTY ADVISORY COMMITTEE

HOUSING AND PROPERTY ADVISORY COMMITTEE – Minutes of Meeting held on Wednesday, 19<sup>th</sup> December, 2012.

Members Present: Councillor Mrs C.E. Malarkey (Chairman), the Mayor, Mr Councillor J.E. Skinner, Councillor Ms K. Angela, Mr Councillor S.C. Cain.

Apologies: Mr Councillor J. Joughin.

In Attendance: Assistant Town Clerk, Assistant Chief Officer (Housing and Property), Assistant Chief Officer (Finance), Assistant Chief Officer (Income), Housing Manager, Democratic Services Officer.

## REPORT

### **PART A –**

#### ***Matters within the scope of the Advisory Committee's delegated authority***

##### **A1. Minutes 21<sup>st</sup> November, 2012**

The minutes of the meeting held Wednesday, 21<sup>st</sup> November, 2012 were approved and signed.

##### **A2. Matters Arising – Minute C3 – Upper Pulrose Outer Ring Redevelopment**

The Assistant Chief Officer (Housing and Property) explained that there is a register of contractors on the Isle of Man which is referred to as MACCS. An open market tender is one within the context of the MACCS and all contractors on the register are informed of prospective projects for which they can tender. A Briefing Note explaining the scheme was distributed to the Committee by the officer.

##### **A3. Council Asset Valuation**

The Committee considered a report submitted by the Property Maintenance Officer regarding the valuation of the Council's fixed assets. A proportion of the Council's fixed assets are valued annually by a suitably qualified professional surveyor to ensure compliance with the codes of accounting practice applicable to the Council's Statement of Accounts. This process allows for all fixed assets to be valued in a five yearly cycle including any significant changes to the Assets Register. Lancashire County Council has undertaken this work for the past three years. Due to their lack of resources they are no longer able to undertake this work. Only two companies applied for inclusion on the select list to carry out the work, and each submitted a quotation.

Resolved, "That the particulars of the report be noted on the minutes and approval be given for the appointment of Chrystals Bros Stott & Kerruish Ltd to undertake valuations of the fixed assets and building insurances for 2012, and that the quotation be accepted; subject to inclusion of a penalty clause for not submitting the Final Asset Valuation Report and Register on or before the stipulated return date of 7<sup>th</sup> March, 2013, based on 2 months allocated timescale from the proposed appointment date of Monday, 7<sup>th</sup> January, 2013."

##### **A4. Matters for Future Consideration**

The Committee considered the report on matters for future consideration and asked for reports to be brought back for consideration by the Committee.

Resolved, "That the report be noted on the minutes."

### **PART B –**

#### ***Matters requiring Executive Committee Approval***

There were no matters requiring Executive Committee approval.

### **PART C –**

#### ***Matters requiring Council Approval***

There were no matters requiring Council approval.

The meeting ended at 12.58pm.



VII(ii) – The proceedings of the REGENERATION AND COMMUNITY ADVISORY COMMITTEE as follows:

# REGENERATION AND COMMUNITY ADVISORY COMMITTEE

REGENERATION AND COMMUNITY ADVISORY COMMITTEE – Minutes of meeting held on Tuesday, 18<sup>th</sup> December, 2012.

Members Present: Mr Councillor S.R. Pitts (Lead Member), Councillor Mrs R. Chatel, Mr Councillor G.J. Faragher, Mr Councillor W.M. Malarkey.

Apologies: the Mayor, Councillor Miss D.A.M. Pitts.

In Attendance: Assistant Town Clerk, Assistant Chief Executive, Assistant Chief Officer (Finance), Senior Engineering Manager, Head of Parks, Assistant Democratic Services Officer.

## REPORT

### **PART A –**

#### ***Matters within the scope of the Advisory Committee's delegated authority***

##### **A1. Minutes – 20<sup>th</sup> November 2012**

Minutes of meeting held on Tuesday, 20<sup>th</sup> November, 2012 were approved and signed.

##### **A2. Matters arising – Grill in the Park**

A Member queried the outcome of an informal meeting with the Grill in the Park tenant. It was confirmed that the issues relating to the lease were to be referred to the Housing and Property Advisory Committee for consideration.

##### **A3. The Promotion of the Downloadable eBooks and Audiobook service to other Local Authorities and the Public in General**

The Committee considered a report submitted by the Borough Librarian suggesting alternative options to encourage local authorities to share the eBooks and audiobook service and ways of promoting the eBooks service to the general public. This item was referred by the Executive Committee.

Douglas Borough Council has a three year contract with OverDrive, the leading supplier of eBooks to library services globally. The contract is based on the population figure of the Island so as long as users are members of the library, OverDrive is happy for them to access the service whether they are Douglas residents or not.

The cost for a local authority to buy into the shared service scheme is £550 per annum for a local authority with a population over 1500 and £275 per annum for those with a lower population. To date three local authorities have bought into the shared service scheme.

The Borough Librarian recommended that the twenty local authorities, currently not bought into the scheme, be written to offering them the opportunity to buy into the service. Members were presented with a draft letter.

In relation to promoting the eBook and audiobook service to the general public it was recommended that an advert be placed on the flat screen monitor in the Post Office and other busy venues where people regularly have to queue. The Assistant Chief Officer (Finance) estimated a cost of £1,000 to advertise in the suggested areas.

Resolved, “That particulars of the report and discussion be noted on the minutes and;

- (i) All local authorities who do not currently buy into the shared service scheme are written to offering them the opportunity to buy into access of the eBook and audiobook service;
- (ii) Promotion of the service continue when the opportunity arises through the local media, social media networks, schools, community groups, displays within community, in-house publicity and poster campaigns;

An advert be placed on the flat screen monitor in the Post Office and other busy public venues where people regularly have to queue, the cost of the advert be funded from the Library revenue budget.”

##### **A4. Items for Future Report**

The Committee considered a report submitted by the Assistant Town Clerk regarding reports for future consideration by the Committee.

Resolved, “That particulars of the matters for future consideration be noted on the minutes.”

**A5. Crematorium and Chapel Upgrades – Temporary Facilities During the Works**

The Committee considered a report submitted by the Planned Maintenance Officer on the requirement for temporary ‘portakabin’ buildings during the refurbishment works of the Crematorium and Chapel. It was noted that the temporary facilities were considered and rejected by the then Public Health and Housing Committee in February 2012 with a suggestion that both the Book of Remembrance and bereavement staff be relocated during the works.

It was noted that the Crematorium and Chapel upgrade project includes provision of ‘portakabins’ for a temporary Committal Office, toilets, staff mess and welfare facilities during the works.

The project also includes a log cabin structure within the grounds for the temporary siting of the Book of Remembrance. The report stated a log cabin would provide a more sympathetic style building and provides easier access for the disabled.

The decision agreed by the Public Health and Housing Committee, to relocate the Book of Remembrance to the lawn cemetery, would be impractical as the book must be open 365 days a year and there would be no privacy for the person visiting the book or for those attending a service in the Chapel. Although there is no requirement to site the Book of Remembrance at the Borough Cemetery it could be considered disrespectful and inconvenient for it to be located off site, particularly for those members of the public that often visit the graves and then view the book thereafter.

The Head of Parks, and as detailed in the report, informed that a temporary Committal Office is required to be located at the Crematorium during the works to deal with the administration of documentation required before crematoriums can take place, enquiries from the visiting public and from funeral directors and to provide documentation to funeral directors before any interment can take place as burials will continue to take place in the Borough Cemetery. It was previously agreed that only the temporary staff welfare facilities be retained within the project.

It was noted the temporary facilities will be required for the duration of the 11 months project and the facilities will accommodate three members of staff.

It was agreed that the report, which now includes additional information, be circulated to all members of the Council.

Resolved, “That particulars of the report and discussion be noted on the minutes and;

- (i) The temporary facilities be retained within the project for the duration of the refurbishment works for the Book of Remembrance, Committal Office, toilets and welfare facilities;
- (ii) The report detailing additional information be circulated to all members of the Council.”

***PART B –***

***Matters requiring Executive Committee Approval***

There were no matters requiring Executive Committee approval.

***PART C –***

***Matters requiring Council Approval***

There were no matters requiring Council approval.

The meeting ended at 11.26am.

VII(iii) – The proceedings of the ENVIRONMENTAL SERVICES ADVISORY COMMITTEE as follows:

# ENVIRONMENTAL SERVICES ADVISORY COMMITTEE

ENVIRONMENTAL SERVICES ADVISORY COMMITTEE – Minutes of meeting held on Monday, 17<sup>th</sup> December, 2012.

Members Present: Mr Councillor R.H. McNicholl (Chairman), the Mayor, Councillor Mrs S.D.A. Hackman, Messrs Councillors C.C. Thomas, A.V. Quirk.

Apologies: Mr Councillor C.L.H. Cain.

In Attendance: Assistant Town Clerk, Building Control Manager, Senior Accountancy Officer, Senior Engineering Manager, Democratic Services Officer.

## REPORT

### **PART A –**

#### ***Matters within the scope of the Advisory Committee's delegated authority***

##### **A1. Minutes - 19<sup>th</sup> November, 2012**

Minutes of the meeting held Monday, 19<sup>th</sup> November, 2012 were approved and signed subject to amendment to Clause A7 to show that these items had also been requested:

A report on amendment to the Council's scheme of delegation as regards planning matters following the restructure of Committees earlier this year; and

A report on maintenance of public lighting; and

That the report on matters relating to Douglas Beach should include consideration of the suggestion that areas for barbecues should be allowed on concrete slabs already on the beach and/or that additional concrete slabs should be placed on the beach to be used as bases for barbecue areas.

##### **A2. Planning Application 12/01560/B – Jubilee Buildings, Victoria Street**

The Committee considered a report submitted by the Assistant Chief Officer (Corporate and Development) on planning application 12/01560/B seeking approval for exterior illumination of the Jubilee Buildings, Victoria Street. There was some discussion as to whether the lights would be attached to the building or set in the footpath which forms part of the public highway and responsibility for future maintenance of the lights. There was some discussion as to the distinction between supporting a planning application and having no objection to a planning application.

Resolved, "That the report be noted on the minutes and approval be given to the recommendation as drafted, namely That the Council supports this application on the grounds that it has the potential to provide an exemplar of architectural lighting and as such will support town centre regeneration and the improvement of the Promenade."

For: 2 – Against: 2

The Chairman exercised his casting vote in favour of the resolution.

Mr Councillor C.C. Thomas and Mr Councillor A.V. Quirk asked that their names be recorded as voting against the resolution.

##### **A3. Planning Application 12/01548/B – Ballakermeen H.S., St Catherine's Drive**

The Committee considered planning application 12/01548/B, seeking approval for alterations and erection of an extension to the school; part demolition of the former funeral directors' premises (now part of the school grounds) and creation of a staff car parking area at Ballakermeen H.S., St Catherine's Drive. There was some discussion of the traffic management issues which may arise during construction. The Senior Engineering Manager advised that the Council is a member of the Traffic Management Liaison Group, which meets regularly to consider traffic matters. As the Council's representative, the officer advised that he would relay the Councillors' concerns about the area. During discussion, question arose as to whether or not any members of the Committee might have an interest in the application. One member confirmed that he lives immediately next to the site of the proposed works, and another confirmed that she is the Chairman of the Parent Teacher Association at Ballakermeen. The Assistant Town Clerk advised that given these circumstances, those two Members should not continue consideration of the application. The remaining two Members did not constitute a quorum, so the Committee was unable to make any comment on the planning application.

There was no Committee resolution in relation to this matter as the meeting was inquorate.

**A4. Nuisance Abatement Notice – 33 Peel Road, Douglas**

The Committee considered a report submitted by the Building Control Manager regarding the unsightly condition of 33 Peel Road. A photo was circulated of the front of the property which needs repainting.

Resolved, “That particulars of the report be noted on the minutes and approval be given for service of a Notice under s24 of the Building Control Act, 1991 requiring the owner or occupier of 33 Peel Road, Douglas to take such steps as are necessary to abate the nuisance arising at the property.”

**A5. Nuisance Abatement Notice – 16 Osborne Grove, Douglas**

The Committee considered a report submitted by the Building Control Manager regarding the unsightly condition of 16 Osborne Grove, Douglas. A photo was circulated of the front of the property which needs painting and the garden which needs tidying.

Resolved, “That particulars of the report be noted on the minutes and approval be given for service of a Notice under s24 of the Building Control Act, 1991 requiring the owner or occupier of 16 Osborne Grove, Douglas to take such steps as are necessary to abate the nuisance arising at the property.”

**A6. Nuisance Abatement Notice – 11 Hilary Park, Douglas**

The Committee considered a report submitted by the Building Control Manager regarding the unsightly condition of 11 Hilary Park, Douglas. A photo was circulated of the front of the property which has overgrown vegetation which needs to be trimmed.

Resolved, “That particulars of the report be noted on the minutes and approval be given for service of a Notice under s14 of the Local Government (Miscellaneous Provisions) Act, 1984 requiring the owner of 11 Hilary Park Road, Douglas to take such steps as are necessary to abate the nuisance arising at the property.”

**A7. Nuisance Abatement Notice – 158 Woodbourne Road, Douglas**

The Committee considered a report submitted by the Building Control Manager regarding the unsightly condition of 158 Woodbourne Road. A photo of the property was circulated. The Building Control Manager advised that a recent problem with loose roof tiles has been resolved, but the property remains unsightly.

Resolved, “That particulars of the report be noted on the minutes and approval be given for service of a Notice under s24 of the Building Control Act, 1991 requiring the owner of 158 Woodbourne Road, Douglas to take such steps as are necessary to abate the nuisance arising at the property.”

**A8. List of Unsightly Properties**

The Advisory Committee considered the lists of unsightly properties being dealt with by the Building Control Section on behalf of the Council because the exterior of the property is in a poor state.

Resolved, “That the list be noted on the minutes.”

**A9. Items for Future Consideration**

The Committee considered a report setting out items on which there are reports outstanding. The Committee noted that some reports for future consideration had been raised at the start of the meeting under matters arising.

Resolved, “That the report and discussion be noted on the minutes.”

**PART B –**

***Matters requiring Executive Committee Approval***

**B10. Street Nameplate Additional Funding**

The Committee considered a report submitted by the Senior Building Control Officer seeking additional funding for street nameplates. A large number of the nameplates that were erected in 2003 and 2004 have reached the end of their lifespan and suddenly degraded to a point that they are in very poor condition or are unreadable. The sudden degradation has overburdened this year’s budget and additional funds are required to fulfil the Council’s obligation.

Resolved, “That the particulars of the report be noted on the minutes and approval given for a referral to the Executive Committee seeking funding from the Risk Management and Special Projects Fund.”

**PART C –**

***Matters requiring Council Approval***

**C11. Peel Road LED Lighting Scheme**

The Committee considered a report submitted by the Electrical Services Manager on the Peel Road LED lighting scheme. The Department of Infrastructure is intending to carry out a scheme to reconstruct

and resurface the highway and pavement on Peel Road between Circular Road and the Quarterbridge roundabout. The Department will be submitting the scheme to Tynwald for approval at the January sitting. As part of the scheme, the Department has proposed to carry out the civil engineering works associated with the replacement and upgrading of the public lighting on the road. Douglas Borough Council will provide the materials (lanterns, lighting columns, cable chambers, cable duct, electrical pillars, and paint) and will carry out the electrical connection work and arrange for the supply from the MEA.

Resolved, "That particulars of the report be noted on the minutes and approval be given for the Town Clerk and Chief Executive to be authorised to petition the Department of Infrastructure for borrowing powers in the sum of £70,000 being the amount required to defray the cost of the works."

Further resolved, "That the Department of Infrastructure to be advised that an assessment of the Council's reserve fund has been undertaken to establish if sufficient monies were available to fund the proposed scheme via that source."

The meeting ended at 3.25pm.